

## **FAIRWINDS WOMEN'S GOLF ASSOCIATION BY-LAWS**

### **ARTICLE I NAME**

The name of the Association is the Fairwind's Women's Golf Association (FWGA).

### **ARTICLE II PURPOSE**

The purpose of the Association is to organize and conduct golfing activities for its members according to USGA rules and guidelines.

### **ARTICLE III MEMBERSHIP**

#### **SECTION I GENERAL**

1. The Association is a 12 month, 18-hole golf league which starts the first Thursday in October and ends the last Thursday in September.
2. Members are to follow the guidelines set in these By-Laws in order to continue as members. The Board of Directors will oversee the membership, allowing for review of individual cases.

#### **SECTION II DUES**

1. Dues will be collected annually. Dues are to be paid no later than September 30 for the upcoming year.
2. The dues will be determined by the Executive Committee each year, after review of the current budget.
3. Checks must be made out to Fairwind's Women's Golf Association (FWGA). Dues will not be refunded if member has played two (2) or more league rounds.

#### **SECTION III HANDICAPS**

1. All members must have an established USGA/World Handicap System (WHS) handicap, be paid up members (active members) of the WHS/GHIN handicap system and maintain a current handicap by posting all rounds played on USGA-rated courses.
2. A member that has an established USGA/WHS handicap index higher than 38.6 must play to a maximum of 38.6 (Fairwinds course index of 36) to be eligible for prize monies. Any Member can play from the orange tees.
3. New members may establish a USGA handicap at Fairwinds. After five (5) adjusted gross scores have been posted, the Club will be eligible to issue a handicap index to the player in accordance with the USGA/WHS handicap system.

#### **SECTION IV MEMBER OBLIGATIONS**

1. All members in the FWGA during the previous season will be eligible to play in the President's Cup (low net) tournament. All new members with an established USGA/WHS handicap who have played five

(5) league games within the current season will also be eligible. Members can play from the gold or orange tees.

2. All members in the FWGA during the previous season will be eligible to play in the Club Championship (low gross tournament). All new members with an established USGA/WHS handicap who have played five (5) league games within the current season will also be eligible. All players participating in the Club Championship must play from the gold tees.

3. The Golf Professional will send out email via Golf Genius for weekly play participation.

4. Weekly league play will have an 8:30am shotgun start. If circumstances change, the Golf Professional will assign tee times.

5. Members may bring a guest once per month. Guests may not participate in the event nor are they eligible for prizes.

#### **SECTION V SCORECARDS/SCORING**

1. Members must return at least two (2) valid score cards per group. Valid scorecards must include first and last names of players, legible scores, signature of scorer, signature of attesting member and date. Failure to properly complete scorecards and posting of scores by the following Wednesday after league play will result in elimination from event or tournament.

2. Players must record and post scores during league play in accordance with USGA rules. All disputes must be resolved prior to attesting and submitting scorecards.

#### **ARTICLE IV MEETINGS**

##### **SECTION I**

There will be a season-opening event as noted on the league schedule.

##### **SECTION II**

An annual luncheon meeting of the membership will be held in the spring to elect officers, receive reports and conduct any other business. Award presentations for the President's Cup and Club Championship will take place at this time.

##### **SECTION III**

Special meetings of the membership may be called by the President at any time, with reasonable notice of date, time, place and agenda. One third of the membership will constitute a quorum of any general meeting.

##### **SECTION IV**

Agenda items for the Board of Directors or Executive Committee meetings will be posted prior to the meeting for all members to review. Any member may attend the meeting. Meeting minutes will be posted for all members to review following the meeting.

## **ARTICLE V GOVERNMENT**

### **SECTION I**

The management of this Association will be entrusted to a Board of Directors, composed of the following elected officers: President, Vice-President, Secretary and Treasurer.

### **SECTION II**

The Board of Directors will have the power and responsibility to determine the policies and general direction of this Association in accordance with the By-Laws.

### **SECTION III**

The voting members of the Association will be the Executive Committee, consisting of the Board of Directors and the Chairpersons of the Standing Committees.

### **SECTION IV**

The Executive Committee will prepare an annual budget to be distributed to the membership for their approval.

### **SECTION V**

The Board of Directors may approve expenditures of less than \$50.00 of non-budgeted items without vote from the membership.

### **SECTION VI**

One half of the Board of Directors or Executive Committee will constitute a quorum.

## **ARTICLE VI BOARD OF DIRECTORS AND THEIR DUTIES**

### **SECTION I**

The Board of Directors (elected officers) will be the President, Vice-President, Secretary and Treasurer and are elected by the membership for a two-year term. There will be no maximum of terms served. The Board will have the power to fill any vacancy on the Board until the next election.

### **SECTION II PRESIDENT**

The President will be the General Executive Officer of the Association and will preside over all meetings. She will be an ex-officio member of all Committees and represent the Association when necessary. She will appoint Chairpersons for Standing Committees. She will appoint non-voting Chairpersons when needed. Under her direction, the yearly budget will be prepared. She will be responsible for canceling, postponing or substituting any scheduled event as needed.

### **SECTION III VICE PRESIDENT**

The Vice-President will be responsible for all duties assigned to the President in her absence or inability to act. The Vice-President will be responsible for organizing the season-opening and closing luncheons. The Vice-President will be responsible for Sunshine activities.

#### **SECTION IV SECRETARY**

The Secretary will record minutes of all Executive and general meetings, making them available to all members. She will keep all records, post any notices, be responsible for all correspondence for the Association and perform any other applicable duties for this office. She will maintain an email list of all members, to be used by the Board for communication with members on FWGA issues and information.

#### **SECTION V TREASURER**

The Treasurer will be responsible for the collection of membership dues. She will keep an accurate record of all expenditures, receipts and pay invoices. She will prepare and submit financial reports to the Board of Directors and members at each meeting. She will maintain a computerized membership roster, updated at the beginning of each season and as new members join, and distributed to all members.

### **ARTICLE VII STANDING COMMITTEES**

Standing Committee Chairpersons are appointed by the President for a one year term. There will be no maximum of terms served. They will be voting members of the Executive Committee.

#### **SECTION I SCORING AND HANDICAPS**

Members are responsible for posting their own individual scores into the WHS/GHIN system. Scorecards will be inputted, reviewed and verified weekly by the President and Secretary. The Golf Professional will post weekly results that are available on Golf Genius. Handicaps are maintained by WHS/Golf Genius system.

#### **SECTION II COMMUNICATIONS COORDINATOR**

The Communications Coordinator ensures the maintenance of the FWGA content posted on the GOLF GENIUS website, facilitates League communications to its members, and provides administrative support to the Board as needed.

### **ARTICLE VIII OTHER COMMITTEE CHAIRPERSONS (NON VOTING)**

#### **SECTION I RULES**

The Rules Chairperson will provide answers to all disputes or questions concerning USGA and local rules. If she cannot resolve the dispute she may obtain the assistance of the Fairwinds Golf Professional or his/her Assistant. She will be responsible for developing, documenting and distributing local rules for the FWGA.

#### **SECTION II NOMINATING**

The Nominating Chairperson will, every other year, have a committee of no more than three (3) members. It will be their duty to submit names of candidates for Executive offices. A copy of the interested candidates' names will be posted for all members to review prior to the annual luncheon meeting. At the annual luncheon meeting, the Chairperson of this committee will call for nominations from the floor at the time of the election. Voting will be by written ballot if there are two (2) or more candidates applying for any office.

**ARTICLE IX PRIZE DISTRIBUTION**

**SECTION I**

There will be a Prize Pool created each year when the budget is reviewed by the Board. The prize payment method used will be first, second and third in each flight. In case of ties, winners will be determined by matching of scorecards.

One third (1/3) of the field will be paid for both the President's cup and the Club Championship. All ties in the President's Cup and the Club Championship will be paid equally.

During the summer league period (first Thursday in May to the last Thursday in September), payouts will be determined by flights or the number of players.

**SECTION II**

Each Hole-in-One award will be \$50.00 and must occur during FWGA League Play day.

**ARTICLE X AMENDMENTS**

**SECTION I**

The By-Laws may be amended at any annual or special meeting of the membership or in an email vote by a simple majority. Notice of proposed changes and date of such meeting (if called) must be circulated (2) weeks prior to the vote.

Approved by the FWGA Membership on:

*October 10, 2020*

Signed: Gail Walker, FWGA President:

*Gail Walker*